

General Data Protection Regulation – Texotech s.r.o

It is our primary duty to protect the privacy and personal data of all our customers, suppliers as well as cooperating people and companies.

All personal information is always handled in accordance with applicable law.

We are introducing you with principals that clarify what we do to ensure our customers and supplies confidentiality and personal information security.

The aim of this document is to provide you with information about what personal data we collect, what we do with your personal data, where we get the data from, how we use the data, to whom we can share your personal data with, where you can obtain information about your personal data which we process and what are the individual security options for each customer of Texotech s.r.o.

Which customer/supplier personal data we collect and process?

Personal data we can process without the client's consent:

Identification data – Personal data used for unambiguous and unmistakable identification of customer/supplier – individual (first name, surname, title, tax identification number and IC, company address and signature), customer/supplier – limited company (company name, IC, DIC, company address and branch addresses, signature)

Contact details – personal data enabling us to contact customer/supplier (company representative), (mainly registered address, telephone/fax number, email address and other professional information)

Data usage – data about Texotech s.r.o. business trading deals (i.e. communication records with customer/supplier – company representative – written, electronic, orders, deliver notes, invoices...)

Audit data – verified orders, list of buyers and suppliers etc necessary for implementation of audits and certification.

Personal data which Texotech processes with customer/supplier consent are provided in agreement with the processing of personal data that the customer/supplier may grant to Texotech.

Regarding contractual nature of the relationship between Texotech and customer/supplier the provision of personal data is entirely voluntarily, but Texotech can't provide goods/service unless they have the necessary personal data to proceed with business.

How we collect personal data:

- **Directly from customer (supplier)** during business deal negotiation, providing service and subsequent implementation
- **Publicly available sources** – registers and records (Companies house, HMRC, land registry, telephone book etc), other public sources (including social media and internet), which customer/supplier advertise them self

The purpose for which personal data is used and processed by Texotech

Without customer/supplier consent (§ 5 section 2 law number 101/2000 Sb. About data protection act

- For purposes relating to service/business needs crucial for order fulfilment
- To protect their rights and legitimate interests, especially for analyzing and evaluating potential risks

With customer/supplier consent

- For other purpose (for example marketing etc)

Ensuring personal data privacy protection

Personal data are constantly protected physically, electronically and by procedural control and Texotech has technical and security mechanisms to ensure the best possible protection of processed data from unauthorized access or transmission, loss or destruction and other possible misuse.

Everybody who comes into contact with customers and suppliers personal data for work or contractual reasons is bound by a statutory or contractual duty of confidentiality.

Texotech provides personal data:

- To State authority – i.e. other entities in the fulfillment of legal obligations – mainly government authorities, courts, law enforcement agencies etc
- Specialized external entities that are processing for Texotech under a contract (§ 13 law number 101/2000 Sb about personal data protection). For the processor, Texotech chooses carefully only the person who will provide them with guarantees of technical and organizational security of the personal data transmitted, such as accounting etc.
- Personal data can be passed on to other entities only with customer/supplier agreement or under their instruction

Customer/supplier access to their personal data and Texotech liability

You can request information about which customer/supplier personal Texotech processes directly from them. Information within the scope of law (§ 12 section 2 law number 101/2000 Sb, about personal data protection), will be provided by Texotech without any unnecessary delay and passed on to customer/supplier personally, unless agreed otherwise. For providing the information, Texotech has the right to charge for the costs associated with its provision (§ 12 law number 101/2000 Sb, about personal data protection). If a purchaser/supplier discovers or believes that the processing of personal data by Texotech or other processors is in breach of their rights or violation of the statutory duty, they may seek compensation using all means available to them by applicable legislation (§ 21 law number 101/2002 Sb, about personal data protection).

Objections towards processing of personal data

Purchaser/supplier can contact Texotech leadership team (personally, telephone or email) at any point should they have questions/concerns regarding the personal data protection. You can liaise directly with our office should you have any complaints concerning personal data protection or simply if you need to make any amendment.

Texotech s.r.o., Manufacturing plant Mohelnice, Druzstevni ul. 7, 78985 Mohelnice, Tel +420 602351161, email texotech@seznam.cz

Information about general data protection regulations

- Those are publicly available in Texotech office as well as on the internet www.texotech.eu
- Customer/supplier is made aware of the rules and regulations needed for processing personal data required for general business activities

Your information is processed for marketing purposes, i.e. processes involving data evaluation including profiling, in order to increase the quality, complexity and optimization of our services etc., as well as ability to provide current offers and information.

We can approach you via telephone, email or letter. Based on this consent we will process your ICO, contact details, details used for marketing and general business.



Your consent is valid for period of 10 years. While we are trading together your consent is valid for the period of the trade and for following 10 years thereafter. Your consent is voluntary, and you can change or cancel it at any point. There is possibility of deletion except for data which are subject to legal requirements. In case of consent withdrawal, we will no longer process your data for the purpose that you have provided us the data for. However, we will still be able to process your personal data that we don't require your consent as per the current law. For those purposes please refer to this General data protection regulation by Texotech.

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Jiří Kratochvíl – Managing Director